

QuickCollect

**AUTOMATICALLY EMAILS REMINDERS TO
PAST DUE ACCOUNTS BASED ON YOUR
PAYMENT TERMS AND SETTINGS**

Dear John Doe,

We have previously contacted you about the outstanding invoice(s) on your account and we have not received a response from you. Your account has an outstanding balance of \$14601.91. The following invoice(s) are overdue:

Date	Doc #	Terms	Due Date	Amount Due
7/15/2016	SLS5004	Net 30	8/15/2016	\$4,510.39
8/23/2016	SLS15014	Net 30	9/23/2016	\$8,444.25
8/27/2016	SVC15005	Net 30	9/27/2016	\$1,647.27

Please call us immediately at 218-555-1234 to discuss your account or to let us know that you have sent your payment. Thank you for your prompt response to this matter.

Sincerely,

A Travel Company

**Helps limit invoices from
running past due by notifying
your customers with
automated email reminders**



Reduce uncomfortable collection calls



Automatically email reminders to past due accounts based on your payment terms & settings



Customize the message, schedule, timing and frequency of the communication that you want to send to your customers

wsTOOLS

 Microsoft
Dynamics GP

