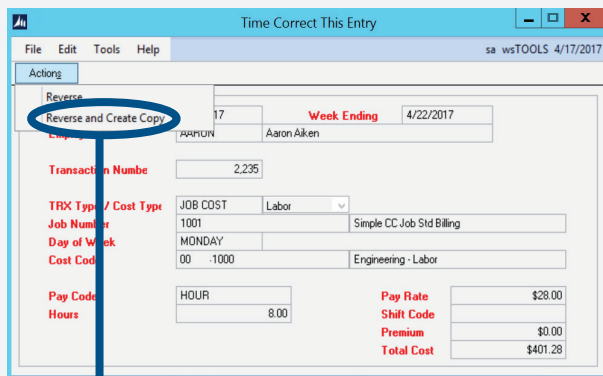


# TimeCorrect

Making changes to committed TimeTrack labor transactions just got easier

Automatically create a reverse entry of a committed TimeTrack labor transaction and enter another labor transaction that can be edited with the appropriate corrections.



Time Correct This Entry

File Edit Tools Help sa wsTOOLS 4/17/2017

Reverse and Create Copy

Employee ID: AARON Aaron Aiken Week Ending: 4/22/2017

Transaction Number: 2,235

TRX Type / Cost Type: JOB COST Labor

Job Number: 1001 Simple CC Job Std Billing

Day of Week: MONDAY

Cost Code: 00 -1000 Engineering - Labor

Pay Code: HOUR

Hours: 8.00

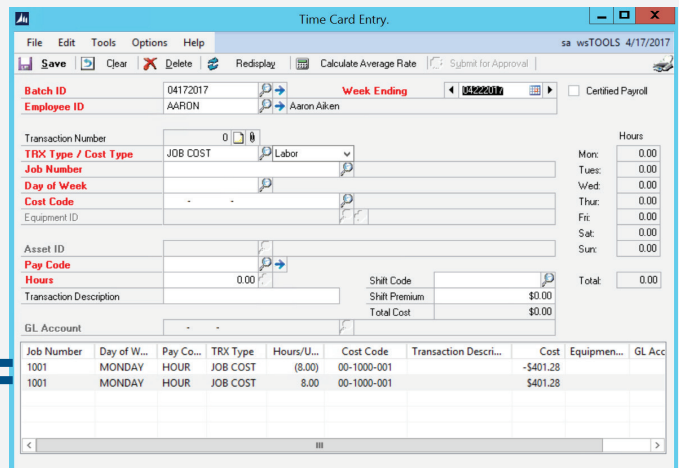
Pay Rate: \$28.00

Shift Code:

Premium: \$0.00

Total Cost: \$401.28

Conveniently enters both new and reversed labor transactions in the same process



Time Card Entry

File Edit Tools Options Help sa wsTOOLS 4/17/2017

Batch ID: 04172017 Week Ending: 4/22/2017

Employee ID: AARON Aaron Aiken

Transaction Number: 0

TRX Type / Cost Type: JOB COST Labor

Job Number:

Day of Week:

Cost Code:

Equipment ID:

Asset ID:

Pay Code:

Hours: 0.00

Shift Code:

Transaction Description:

Shift Premium: \$0.00

Total Cost: \$0.00

Job Number	Day of W...	Pay Co...	TRX Type	Hours/U...	Cost Code	Transaction Descri...	Cost	Equipmen...	GL Acc
1001	MONDAY	HOUR	JOB COST	(8.00)	00-1000-001		-\$401.28		
1001	MONDAY	HOUR	JOB COST	8.00	00-1000-001		\$401.28		



Eliminates duplicate entries and the multiple revisions typically needed



Payroll is updated and the adjusted values show up correctly in Benefit, Union and Payroll reports